



Greenmeadows School
Osier Road
P.O. Box 5104
Greenmeadows
Napier
HAWKES BAY

Ph 06 8447024

Website - www.gms.school.nz

Administration email – office@gms.school.nz

9 September 2026

Tēnā koe,

Thank you for your interest in applying for one of the two Scale A teacher positions at **Greenmeadows School** commencing at the start of Term 1 2027. The class levels of these roles are yet to be determined, although at least one will be in the Year 1 and 2 syndicate.

One position is a permanent teaching role.

The other is for a twelve month fixed term. The reason for this vacancy being a fixed term is that it is created as a special project using a proportion of operational funding provided by the school board, which can not be guaranteed past the 2027 school year.

We are looking for teachers who will work collaboratively and cooperatively with learners and staff, whānau and the wider community. They will be part of an established, highly effective and well-regarded team.

If you win either position, you can be confident that you will be part of a hard-working, supportive, professional, but relaxed, environment. The children at this school are conscientious and very willing to be involved in learning. We have a very supportive staff and wider parent community who play a proactive role in the daily life of the school.

The school board and senior management team of Greenmeadows School highly desire for our school to be a place where:

- teachers want to teach and develop personally and professionally
- children readily learn, grow and achieve

We are happy to accept applications by email – either to office@gms.school.nz or markj@gms.school.nz.

‘Ma te ako ka tipu ka taea’ – ‘Through learning we grow and achieve’

Appointment Time-Frame

9 September 2026	Position advertised online
30 September 2026	Applications close 5:00 p.m.
1 st to 5 th October 2026	Applicants short-listed (you will only be notified if required for an interview)
6 th to 13 th October 2026	Interviews held
14 th October 2026	Successful applicants notified by this date
15 th October 2026	Unsuccessful applicants notified

The positions commence officially on 27 January 2027, at the commencement of the payroll year cycle for the 2027 school year.

If you choose to proceed with your application, please send the following:

- the completed application form
- your C.V. (including an outline of your curriculum strengths and areas of interest),
- a covering letter

Please forward your application marked 'Confidential' to:

The Principal, Greenmeadows School, P.O. Box 5104, Greenmeadows, Napier, HAWKES BAY
or email either office@gms.school.nz or markj@gms.school.nz.

Applications due 5:00 p.m. 30 September 2026

If you require any further information, please refer to our school website, or do not hesitate to contact me.

I look forward to receiving your application.

Ngā mihi nui

Mark Johnson
Principal

INFORMATION ON GREENMEADOWS SCHOOL

Greenmeadows School is a well-resourced contributing primary school located in the Napier suburb of Greenmeadows.

- ◆ It is an established school, having been in existence for more than 115 years – we celebrated our centennial in October 2011.
- ◆ The school buildings are very well maintained and provide comfortable surroundings for learning.
- ◆ In 2023 we completed a significant capital works project which has seen a new classroom block, administration area, Hall and Library constructed.
- ◆ We currently have twenty-two classroom learning spaces. There are three syndicates (Tōtara, Pohutukawa and Kōwhai) that operate within the school each with their own team leader and assigned member of the senior management team.
- ◆ The roll of Greenmeadows School is presently stabilised around the 500 mark by the end of each school year.
- ◆ The school currently has an enrolment scheme to limit enrolments from out of zone areas. This was put in place in the beginning of the 2013 school year.
- ◆ The school has a strong family feeling with all children caring for each other.
- ◆ Parents support the school activities positively and their attendance at break-ups, sports events and special days is a notable aspect of the school.
- ◆ The staff is very dedicated, supportive and approachable and have a real sense of collegiality.
- ◆ The school is in an attractive and peaceful environment.
- ◆ The school is held in high esteem by the local community.
- ◆ Greenmeadows School is widely recognised for its play-based learning approach in Years 1 and 2.
- ◆ Our school strongly promotes physical activity and involvement in a wide range of sports.
- ◆ Our whole school playground is inclusive, positive and caring.
- ◆ Greenmeadows School has many opportunities for children to be involved with performing arts especially kapa haka, music and dance.
- ◆ The school has had considerable success in interschool competitions over recent years with students from Greenmeadows School winning sporting and academic titles.
- ◆ The school is recognised for the breadth and quality of learning support programmes that are established in the school
- ◆ Our school involves children in a whole range of sporting, extension and cultural opportunities.
- ◆ Our recent areas of professional development focus have been e-Learning, Mathematics and Written Language.
- ◆ 2022 and 2023 saw the school focus on delivery of structured literacy with external PLD support, and the teaching of Mathematics and Science in 2024 to 2026 using the Learner First PLD.

Primary Role

The successful appointments will have responsibility for the:

- provision of the very best learning opportunities for their assigned class
- maintenance of records on pupil progress as prescribed by the school
- taking responsibility for their professional growth and continual improvement
- contribution as a staff and syndicate team member
- maintenance of standards as a role model
- efficient carrying out of delegated roles and duties within the school
- playing a role in the extra-curricular and corporate life of the school

Additional Responsibilities

- collegial support for other staff
- sharing responsibility for fostering positive staff relations
- implementation of school policies

Person Specification

We want personnel who:

- have proven, successful teaching experience in primary years
- have proven strengths in implementing effective learning and teaching programmes for primary aged students
- demonstrate strengths in knowledge of the NZ Curriculum
- are culturally responsive and support learning in a range of contexts
- promote a willingness to contribute to, and be involved in, implementing our school focus areas
- supports our school's play-based philosophy in the Year 1 and 2 classes
- can work collaboratively with other staff to create optimal learning opportunities
- make a commitment to enhancing their own learning
- develop the 'whole' child
- consistently demonstrate a professional approach
- relate well to other staff and community members, and is able to relax
- are flexible and team orientated
- can consistently inspire and engage

Criteria for Appointment

- evidence of effective successful learning and teaching experience
- knowledge of the New Zealand curriculum
- successful experience supporting learners
- team participation and contribution
- capability to establish links with education sector
- current Teacher registration