



# Employment Application Form

Position applied for:

**Scale A – Permanent Teacher**

Please indicate which area(s) of the school you are applying for:

**Kōwhai syndicate (Y1 and 2)   Pohutukawa (Y3 and 4)   Tōtara (Y5 and 6)**

Personal details:      Mr   Miss   Mrs   Ms

Surname: \_\_\_\_\_

Given Names: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone contacts: \_\_\_\_\_ (home) \_\_\_\_\_ (work)  
\_\_\_\_\_ (email) \_\_\_\_\_ (mob)

**Teacher Registration:** Provide information on your current status and registration number:

\_\_\_\_\_

**Current Employment (or latest teaching experience if you are a beginning teacher):**

School: \_\_\_\_\_

Position held and key responsibilities:  
\_\_\_\_\_

Class Level (if applicable): \_\_\_\_\_

Date present employment commenced: \_\_\_\_\_

**Recent Experience:**

Outline the record of your previous teaching experience (prior to taking up your current position):

Period Worked	Employer Details	Position held and key responsibilities

**Qualifications relevant to the position:**

Qualification	Year attained	School or University

**Referees:**

Please provide details of three people who can be contacted to provide references.

Name	Address	Phone contact	Position

**To allow inquiry from referees and previous employers:**

I agree to the references/referees provided to the Greenmeadows School Board of Trustees, in respect of my application for the position of Permanent Scale A teacher, being used for the purposes of considering my suitability for the position.

I also agree that the Board may make further verbal or written inquiry from the referees provided and/or previous employers.

Yes / No

**Extra Curricular Activities:**

Greenmeadows School promotes and encourages teacher involvement in extra-curricular activities. The following are child-centred activities and pursuits that I am prepared to be involved with if the successful applicant:

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**Health and Medical Background:**

"I understand that any false information given in relation to my medical history may result in my loss of entitlement for any compensation from ACC."

- ◆ Please describe any injury or illness you have had that may affect your ability to effectively carry out the duties and responsibilities of the position?

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- ◆ Do you smoke? Yes / No

- ◆ Do you have any allergic reactions? Yes / No. If 'Yes', please provide details.

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**Convictions against the Law:**

Have you ever been convicted of any offence against the law (apart from minor traffic convictions)?  
**Yes / No**

If you answered 'yes', please provide the date and details of the offence, or other reasons, together with any comments you may wish to make.

Date	Details	Comments

**Please note:**

You may be asked to provide a copy of the relevant court records obtained from the Police. Failure to provide correct and true details of any conviction or reason for possible unsuitability will make you liable to dismissal from the employment of Greenmeadows School Board of Trustees, should you be the successful applicant.

**Starting date:** These positions commence on 22 January 2025. If a successful applicant, please indicate when you would be able to take up a position:

\_\_\_\_\_

**Declaration:** I \_\_\_\_\_ (full name) declare that to the best of my knowledge the information given in this application is correct and I understand that if any false or deliberately misleading information is given, or material fact suppressed, I will not be accepted, or if employed, my employment will be terminated.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_